

# Faculty of Dentistry Student Guide HUE

بسم الله الرحمن الرحيم  
" قل هل يستوى الذين يعلمون والذين لا يعلمون إنما يتذكر أولو الألباب "  
صدق الله العظيم  
(الزمر آية 9)



Dear senior& junior staff members, University employees and students, I welcome all HUE members from staff members, employees, students and everybody else who participates in building a future for our own country to help it take a considerably distinctive place among nations.

I pray to God to help our university (HUE) to safely and constantly rise till it becomes a leading scientific enlightening center for researchers and scientists.

We live in an age of a constantly developed technology and a scientific revolution that keeps on going due to boundless advances in scientific and intellectual researches and its consequences of life style development in all fields: the academic, social, cultural and others. This motivates us to go ahead asking for more academic achievements and accomplishments. This is simply our message to HUE staff members who are widely renowned with their academic as well as scientific preeminence and distinction all among Egyptian universities.

We also have to exert all efforts and entirely employ available material and abstract resources cooperating with the most eminent international universities and institutions to create a generation with the best experiences and scientific qualifications. This produced capable generation gives itself to academic innovation and scientific progress. Therefore, the way towards invention, distinction and eminence, that is our target, would be open wide ahead to HUE students.

HUE board of trustees together with our scholars, professors, employees and students would save no efforts to achieve the university's academic and scientific target to be globally ranked, according to international accreditation, as one of quality top achiever universities.

Finally, I wish you all good luck and success. May God's peace and blessing be upon you .

**Head of Board of Trustees**  
**Prof. Ibrahim Saber Nasr**

بسم الله الرحمن الرحيم  
" يرفع الله الذين آمنوا منكم والذين أوتوا العلم درجات والله بما تعملون خبير "  
صدق الله العظيم  
(المجادله ايه 11)

I am deeply and greatly indebted to HUE family including professors, students and employees for their exerted efforts and distinctive academic contributions to set the University in a high eminent place. This is skillfully achieved by working together as one entity with a teamwork spirit.

It is a great honor and pleasure as well to welcome you in such an academic institution that is greatly concerned, from its very beginning, with enlightening the student, providing him with knowledge and science, supporting his experiences, broaden his mind, finding an outlet for his own skills and energy and backing up the academic and research passion within him.



HUE seeks to build a balanced student identity in a comprehensive campus that has scientific, academic, spiritual, cultural, artistic and physical education diversity. The campus seeks to develop a desire for innovation and distinction; it also encourages a respect of others' points of views and a development of ethics, teamwork spirit, co-operation and respect of work.

The university concentrates on scientific research that plays a vital role in its own progress as well as in that of society. In so doing, HUE provides a good academic environment for the students that support innovation in all fields.

Despite the elegant campus and beautiful buildings, we don't count on such a superficial image; we rather persistently work for the completion of novelty, distinction and high quality. We also count greatly on our highly qualified staff of professors and researchers, our comprehensive syllabuses as well as the expected standard image of an HUE alumnus. As we believe learning and knowledge to be the major reason behind a nation's welfare and progress, we always follow God's words

"وقل اعملوا فسيرى الله عملكم ورسوله والمؤمنون"

Best wishes for you all dear students. Wishes of success, goal attainment and accomplishment.

We pray to God the almighty to support you in every step in a way that makes your parent, and everybody else, feel proud of you. So go ahead as safely and peacefully in God's love, compassion and guidance.

**President of the university**

**Prof. Akram Abbas Al Awady**

## President of Arab Republic of Egypt's Approval of the Establishment of Horus University/ Egypt

The faculty of Dentistry is one of HUE's faculties established in New Damietta according to the Presidential Decree no 119 in 17/2/2013. The faculty's vision, mission, message and strategic objectives as specified by the university are :

الجريدة الرسمية - العدد ٧ مكرر (ب) في ١٨ فبراير سنة ٢٠١٣ ٣

### قرار رئيس جمهورية مصر العربية

رقم ١١٩ لسنة ٢٠١٣

بشأن إنشاء جامعة خاصة باسم «جامعة حورس»

رئيس الجمهورية

بعد الاطلاع على الدستور :

وعلى القانون المدني :

وعلى قانون تنظيم الجامعات الصادر بالقانون رقم ٤٩ لسنة ١٩٧٢ وتعديلاته :

وعلى قانون إنشاء الجامعات الخاصة والأهلية الصادر بالقانون رقم ١٢ لسنة ٢٠٠٩ :

وعلى قرار رئيس الجمهورية رقم ٣٠٢ لسنة ٢٠١٠ بإصدار اللائحة التنفيذية

للقانون رقم ١٢ لسنة ٢٠٠٩ :

وعلى طلب جماعة المؤسسين لمشروع جامعة حورس :

وبناءً على ما عرضه وزير التعليم العالي :

وبعد موافقة مجلس الوزراء :

قرر :

( المادة الأولى )

تُنشأ جامعة خاصة مصرية تحت اسم «جامعة حورس» تكون لها شخصية اعتبارية خاصة ، ويكون مقرها مدينة دمياط الجديدة ، ولا يكون غرضها الأساسي تحقيق الربح .

( المادة الثانية )

تهدف الجامعة إلى الإسهام في رفع مستوى التعليم والبحث العلمي ، وتوفير التخصصات العلمية لإعداد المتخصصين والفنيين والخبراء في شتى المجالات ، بما يحقق الربط بين أهدافها واحتياجات المجتمع المتطور ، وأداء الخدمات البحثية للغير ، وعلى الجامعة أن توفر أحدث الأجهزة المتطورة ، وأن تعمل على توثيق الروابط الثقافية والعلمية مع الجامعات والهيئات العلمية ، مستفيدة في ذلك مما حققته الدول المتقدمة باستخدامها أحدث التطورات والأنساب الأكاديمية .

الهيئة العامة لشؤون المطابع الأميرية  
صورة طبق الأصل



## **Vision and Mission**

### **a-The Faculty's Vision**

Distinction and leadership in the field of Dentistry on a local as well as territorially levels in fields of education, scientific research and social service.

### **b-The Faculty's Mission**

Preparing qualified alumni well equipped with theoretical knowledge, technical skills and human behavior that enable them to offer perfect health care service to patients and to participate in knowledge communication through promoting scientific researches and social contribution by providing a distinguished health care to citizens.

## **The Faculty's Strategic Goals**

1-Providing a distinctive educational program that seeks to:

- The creation of alumni well equipped with scientific and theoretical knowledge, mental, technical and skills and human behavior required for professional practice.
  - The creation of highly qualified alumni who are capable of offering health care to the patients.
  - The creation of alumni with prospective visions and who are constantly capable of learning, developing their performance and abilities.
  - Establishing rules of professional practice based on scientific evidence.
  - Establishing criteria of quality insurance both in training and performance.
  - Developing critical thought and the ability to innovate.
- 2- Participating in the communication of knowledge through making studies and scientific researches.
- 3-Providing health care service to society and citizens plus illuminating service that seeks to develop their hygienic awareness.

## **Principal Rules**

The HUE faculty of Dentistry strictly follows a set of principal rules that manage the faculty's performance and to which all procedures& academic, financial and administrative activities are committed. These rules are:

- Honesty and integrity.
- Transparency and Accountability.
- Courtesy and communication.
- Continuous improvement.

## HUE faculty of Dentistry has seven scientific departments.

The following table illustrates the departments and their codes.

	Department	code	speciality
1	Department of General and Basic Dental Sciences	GBDS	Physics and Statistics
			Chemistry
			Biochemistry
			Biosciences
			Dental Anatomy and Occlusion
			Oral Biology and Histology
2	Department of Basic and Clinical Medical Sciences	BCMS	Oral Pathology
			General Anatomy
			General Histology
			General Pathology
			General physiology
			Biochemistry
			General Microbiology and Immunology
			Pharmacology
			General Medicine and Dermatology
General Surgery, ENT* and Ophthalmology			
3	Department of Oral and Maxillofacial Surgery	OMFS	General Anesthesia and BLS*
			Oral surgery and local anesthesiology
			Maxillofacial Surgery
4	Department of Ortho-Pedodontics	OPED	Clinical Orthodontics
			Clinical Pediatric Dentistry
			Community Dentistry
5	Department of Periodontology and Oral Medicine	PERI	Periodontology
			Oral medicine
			Oral Diagnosis

			Oral and Maxillofacial Radiology
6	Department of Prosthodontics	PROS	Removable Prosthodontics
			Maxillofacial Prosthodontics
			Fixed Prosthodontics
7	Department of Restorative Dentistry	REST	Operative Dentistry
			Endodontics



### **Terms and Conditions of Admission**

#### **a- Students with Egyptian general certificate of secondary education:**

- The applicant should have an Egyptian general certificate of secondary education – scientific department (sciences) or an equivalent accredited certificate that is approved of by the Supreme Council of Universities of Egypt as dictated by the Ministry of Higher Education.
- The applicant should pass the medical and physical examination, personal interview and English language test.

#### **b- International Students**

HUE faculty of Dentistry accepts international students with a certificate that is equivalent to Egyptian general certificate of secondary education and that is certified by the Supreme Council of Universities of Egypt with the condition of passing the medical and physical examination.

#### **c-Students Registered in Other Egyptian or Foreign faculties**

HUE faculty of Dentistry might accept students registered in a faculty of Egyptian universities, a foreign faculty or institute accredited by the Supreme Council of Universities with the condition of :

- Having an Egyptian general certificate of secondary education-scientific department (science) or an equivalent accredited certificate that is approved of by the Supreme Council of Universities of Egypt as dictated by the Ministry of Higher Education.
- Passing medical and physical examination.
- A clearing process that examines the scientific contents of the syllabus studied by the students.
- The applicant should fulfill the conditions and requirements of graduation dictated by the faculty of Dentistry.

#### **d-Students With University Degrees**

HUE faculty of Dentistry might accept students with bachelor of Medicine and Surgery, bachelor of Veterinary Science, bachelor of Pharmacy, bachelor of Science specifically in the branch of biological sciences, physics or chemistry with one condition:

- The applicant should have a bachelor degree acquired within the limits of a maximum period of three years ago.
- The applicant should have got his bachelor degree with at least grade "good".



-After consulting the departments 'councils, the faculty's council can exempt the accepted students from whatever courses they have studied before. This is managed through a sort of clearance that examines the scientific contents of such courses.

### **System of Study**

The system of study in the scientific program of the bachelor degree provided by the faculty is managed through the following regulations of Credit hours system within the limits of one semester.

#### **a-Credit Hours System**

Credit hour is an educational measuring unit that decides the value of each syllabus compared to other syllabuses and it is equal to one-hour lecture per week in a single semester and two practical or laboratory hours per week in a single semester.

#### **b-The semester**

The semester's duration is 15 weeks.

#### **The Academic Year**

It falls into two major semesters each one is followed by a final exam and they are separated with the midyear vacation.

#### **c-Summer Semester**

In limited cases, the faculty's council can arrange an intensified summer semester (third) that falls into 6-8 weeks including exams according to the following conditions:

1-To allow the student to register in the summer semester in the following cases:

- The student should not exceed the maximum limit of the academic load in either of the two semesters.
- The student's desire to restudy his/her failed courses.
- The student's desire to raise his/her grades in studied courses to improve the cumulative grade point average (CGPA)
- If this registration permits a change in the student's case to move to the higher level.
- The student's completion of graduation requirements.
- The student should not be allowed to register in this semester for more than 8 credit hours.

#### **Language of Study**

English language is the language of study in the faculty of Dentistry. However, some courses might be studied in Arabic language in agreement with teaching and students' affairs committee and the faculty council.

#### **Study Duration**

The study duration in the faculty is 5 academic years or five levels of study distributed on 10 major semesters beside a training practical year.

### **Academic Advising and Rules of registration or Withdrawal**

- a- The faculty's council or its representative distribute the faculty's students to academic advisers from staff members and their assistants according to a recommendation from the committee of teaching and students affairs with regard to the scientific major of the staff member and his/her academic experiences. The academic advisor might be the student's advisor till graduation.
- b- The obligations and duties of the academic advisor:
  - Discussing the student's educational preferences and leading and helping him to choose the courses he enrolls in for and deciding the suitable academic load in each semester according to his/her case and abilities. The academic advisor's opinion is regarded as instructive non-compulsory as the student is responsible for the courses he enrolls in.
  - Helping the student in dropping a course or more from the courses he enrolls in or adding a course or more to the courses he enrolls in. This must be done in a way that does not affect in both cases the system stated by the faculty's council as well as the faculty's internal regulation system.
  - Following up the student's performance in the courses he enrolls in all over the academic year and taking notes of all data related to the student's case study and his/her results.
  - The observation of the student of bad academic standing for a semester while reducing his academic load to the minimum. This is done according to the approval of the faculty's council due to a recommendation from the committee of education and student affairs.

### **Academic load**

- a-The student enrolls in credit hours courses that are not less than 12 credit hours and not more than the maximum credit hours for each semester as shown in the regulation's instructive tables(1). These obligations might be excepted by the faculty's council in certain cases that are related to the student's graduation or rather his/her dismissing from the university.
- b-The student of good academic standing (who gets a CGPA of 3.3 or more) is allowed to have extra 3 credit hours in a semester and 9 credit hours throughout the five leveled study duration in extra courses he/she selects from the study plan after

the approval of his/her academic advisor and faculty council. His grade in such extra courses is added to the CGPA.

-The student achieving a CGPA less than (2) is not allowed to enroll in more than (12) credit hours.

-The maximum academic load in summer semester is (8) credit hours.

Evaluation of the Student's academic Standing

a-The evaluation of the student's academic standing in all courses according to credit hour system in light of the grade in each course according to the following table:

Letter Grade	Percentage	GPA
A	93 - 100	4.0
A-	90 - <93	3.7
B+	87 - <90	3.3
B	83 - <87	3.0
B-	80 - <83	2.7
C+	77 - <80	2.3
C	70 - <77	2.0
D	60 - <70	1.0
F	0 - <60	0.0
S	Satisfactory	
T	Transferred	
I	Incomplete	
W	Withdrawn	

The following table illustrates the points and their equal grades:

General Average	GPA
Excellent	> 3.7
Very good	3.0 - <3.7
Good	2.0 - <3.0
Acceptable	1.0 - <2.0

b-The student's Grade Point Average (GPA) or the average of the points he gets at the end of each semester is calculated according to the following equation (the outcome is appropriated to the nearest two decimal numbers):

Grade point average=

$$\text{GPA} = \frac{\text{total points of a semester} \times \text{the number of his credit hours}}{\text{Total number of credit hours the student studied in the semester.}}$$

c-The Cumulative GPA or CGPA is the average of points the student gets in all studied courses in all semesters. The CGPA calculated at the student's graduation is regarded as the student's general graduation grade and it is calculated at the end of the year according to the following equation (the outcome is appropriated to the nearest two decimal numbers):

The average of the points of CGPA=

$$\text{GPA} = \frac{\text{the total points of all studied courses} \times \text{the number of their credit hours}}{\text{Total number of credit hours of all courses the student studied.}}$$

d-The student is only required to pass the university's general courses (elective & mandatory) without calculated units and they are not included in the GPA. They are graded as (pass/fail). But the faculty's general courses (elective and mandatory) have calculated units and are added to the GPA.

e- If the student fails a mandatory course he/she has to reenroll in the course till he/ she passes. But if he/she fails an elective course he is allowed to make another choice after the approval of his academic adviser.

f- Upon passing the failed course with no repeated failure in it, the maximum calculated grade is (B+).

If the student repeatedly fails a course, the failure is considered for once in his CGPA but the number of enrolling in the course's exam is registered in his academic file and the maximum grade is (c).

### **Rules of Courses Enrollment**

- a- Courses enrollment starts by filling a certain application form as early as the beginning of the semester and this is done according to the academic advisor's recommendation and after fulfilling the enrollment conditions of each course.
- b- The student is strictly committed to the faculty's academic calendar declared at the beginning of each semester while courses enrollment should end by the first week of the semester.
- c- A student who fails to enroll, for some compulsory reasons accepted by the faculty's council, is allowed to have a later enrollment during the extra period of enrollment that falls in the second week of the semester.
- d- A student is not allowed to enroll in a course until he/she passes its prerequisite courses.
- e- The faculty's council may approve of a student's enrollment in a course though he/she fails to pass its prerequisite courses according to an urgent necessity yet with the condition that he/she has attended lectures, practical and lab practice of this former prerequisite and to have attended its exam as well.
- f- The student is allowed to re-enroll in any course he/she fails.
- g- A student can re-enroll in a maximum number of four courses he studies and passed before yet wishes to repeat to improve his/her CGPA in summer semester. However, this is done according to the faculty council's approval and the syllabus should have the same title and academic contents that has been taught before. In this case the higher grade is considered in calculating the average points of semester grade while the lower grade is kept in the student's file.
- h- The student is allowed to enroll in a course and its prerequisite simultaneously if he/she has studied and either passed or failed the prerequisite course in case that this proves to be a must for his graduation. However, this requires the approval of the head of the department's council and the faculty council's.

### Distribution of courses on levels of study in the faculty of dentistry.

#### Level 1: Semester (1)

Course Code	Course Title	D	P	CrH	COH	Prerequisite Course(s)
GBDS 111	Physics and Statistics	2	2	3	4	---
GBDS 112	Chemistry	2	2	3	4	---
GBDS 113	Biosciences	2	2	3	4	---
GBDS 114	Medical Terminology	1	0	1	1	---
BCMS 115	General Anatomy I	2	2	3	4	---
BCMS 116	General Histology	2	2	3	4	---
UMC 101	English Language	2	0	2	2	---
<b>Total</b>	<b>7</b>	<b>13</b>	<b>5</b>	<b>18</b>	<b>23</b>	

#### Level 1: Semester (2)

Course Code	Course Title	D	P	CrH	COH	Prerequisite Course(s)
GBDS 121	Dental Anatomy and Occlusion	2	4	4	6	GBDS 113
BCMS 122	General Anatomy II	2	2	3	4	BCMS 115
BCMS 123	General Physiology	4	2	5	6	---
BCMS 124	Biochemistry	2	2	3	4	GBDS 112
OPED 125	Introduction to Dentistry	1	0	1	1	---
UMC 102	Human Rights	2	0	2	2	---
<b>Total</b>	<b>6</b>	<b>13</b>	<b>5</b>	<b>18</b>	<b>22</b>	

**Level 2:**  
**Semester (1)**

Course Code	Course Title	D	P	CrH	COH	Prerequisite Course(s)
GBDS 211	Dental Biomaterials I	2	0	2	2	GBDS 111
GBDS 212	Oral Biology and Histology	3	4	5	7	GBDS 121
GBDS 213	Genetics, Growth, and Development	1	0	1	1	GBDS 113
BCMS 214	General Microbiology and Immunology	3	0	3	3	GBDS 113
PROS 215	Preclinical Removable Prosthodontics I	1	4	3	5	GBDS 121
REST 216	Preclinical Operative Dentistry I	1	4	3	5	GBDS 121
UMC 203	Information Technology	2	0	2	2	---
<b>Total</b>	<b>7</b>	<b>13</b>	<b>6</b>	<b>19</b>	<b>25</b>	

**Level 2:**  
**Semester (2)**

Course Code	Course Title	D	P	CrH	COH	Prerequisite Course(s)
GBDS 221	Dental Biomaterials II	2	2	3	4	GBDS 211
BCMS 222	General Pathology	2	2	3	4	BCMS 116
BCMS 223	Pharmacology	3	0	3	3	BCMS 214
OPED 224	Ethics in Dentistry	1	0	1	1	---
OPED 225	Oral Epidemiology and Biostatistics	1	0	1	1	---
PROS 226	Preclinical Removable Prosthodontics II	1	4	3	5	PROS 215
REST 227	Preclinical Operative Dentistry II	1	4	3	5	REST 216
UMC 204	Technical Report Writing	2	0	2	2	---
<b>Total</b>	<b>8</b>	<b>13</b>	<b>6</b>	<b>19</b>	<b>25</b>	



**Level 3:**  
**Semester (1)**

Course Code	Course Title	D	P	CrH	COH	Prerequisite Course(s)
GBDS 311	Oral Pathology I	2	2	3	4	GBDS 212
BCMS 312	General Medicine and Dermatology	3	0	3	3	BCMS 123
PERI 313	Oral Diagnosis I	1	2	2	3	BCMS 222
PERI 314	Oral and Maxillofacial Radiology I	1	2	2	3	GBDS 111
PROS 315	Preclinical Removable Prosthodontics III	1	2	2	3	GBDS 221, PROS 226
PROS 316	Preclinical Fixed Prosthodontics I	1	4	3	5	GBDS 121
REST 317	Preclinical Operative Dentistry III	1	2	2	3	GBDS 221, REST 227
UMC 305	Behavioral Sciences and Ethics	2	0	2	2	UMC 101
<b>Total</b>	<b>8</b>	<b>12</b>	<b>7</b>	<b>19</b>	<b>26</b>	

**Level 3:**  
**Semester (2)**

Course Code	Course Title	D	P	Cr H	CO H	Prerequisite Course(s)
GBDS 321	Oral Pathology II	2	2	3	4	GBDS 311
BCMS 322	General Surgery, ENT* and Ophthalmology	3	0	3	3	BCMS 122
PERI 323	Oral Diagnosis II	1	2	2	3	PERI 313
PERI 324	Oral and Maxillofacial Radiology II	1	2	2	3	PERI 314
PROS 325	Preclinical Removable Prosthodontics IV	1	2	2	3	PROS 315
PROS 326	Preclinical Fixed Prosthodontics II	1	4	3	5	GBDS 221, PROS 316
REST 327	Preclinical Operative Dentistry IV	1	2	2	3	REST 317
REST 328	Preclinical Endodontics	1	2	2	3	GBDS 121
<b>Total</b>	<b>8</b>	<b>11</b>	<b>7</b>	<b>19</b>	<b>27</b>	

4- \* ENT = Ear, Nose, and Throat

**Level 4:**  
**Semester (1)**

Course Code	Course Title	D	P	CrH	COH	Prerequisite Course(s)
OMFS 411	Oral and Maxillofacial Surgery I	1	2	2	3	BCMS 322
OPED 412	Preclinical Orthodontics I	1	2	2	3	GBDS 121
OPED 413	Preclinical Pediatric and Community Dentistry I	1	2	2	3	GBDS 121
PERI 414	Preclinical Periodontics I	1	2	2	3	GBDS 121, 212
PERI 415	Oral Medicine I	1	2	2	3	PERI 323
PROS 416	Clinical Removable Prosthodontics I	1	2	2	3	PROS 325
PROS 417	Clinical Fixed Prosthodontics I	1	2	2	3	PROS 326
REST 418	Clinical Operative Dentistry I	1	2	2	3	REST 327
REST 419	Clinical Endodontics I	1	2	2	3	REST 328
<b>Total</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>18</b>	<b>27</b>	

**Level 4:**  
**Semester (2)**

Course Code	Course Title	D	P	CrH	COH	Prerequisite Course(s)
OMFS 421	Oral and Maxillofacial Surgery II	1	2	2	3	OMFS 411
OPED 422	Preclinical Orthodontics II	1	2	2	3	OPED 412
OPED 423	Preclinical Pediatric and Community Dentistry II	1	2	2	3	OPED 413
PERI 424	Preclinical Periodontics II	1	2	2	3	PERI 414
PERI 425	Oral Medicine II	1	2	2	3	PERI 415
PROS 426	Clinical Removable Prosthodontics II	1	2	2	3	PROS 416
PROS 427	Clinical Fixed Prosthodontics II	1	2	2	3	PROS 417
REST 428	Clinical Operative Dentistry II	1	2	2	3	REST 418
REST 429	Clinical Endodontics II	1	2	2	3	REST 419
UEC 00X	Elective Course	2	0	2	2	---
<b>Total</b>	<b>10</b>	<b>11</b>	<b>9</b>	<b>20</b>	<b>29</b>	

**Level 5:**  
**Semester (1)**

Course Code	Course Title	D	P	CrH	COH	Prerequisite Course(s)
OMFS 511	Oral and Maxillofacial Surgery III	1	2	2	3	OMFS 421
BCMS 512	General Anesthesia and BLS*	1	0	1	1	---
OPED 513	Clinical Orthodontics I	1	2	2	3	OPED 422
OPED 514	Clinical Pediatric and Community Dentistry I	1	2	2	3	OPED 423
PERI 515	Periodontology I	1	2	2	3	PERI 424
PROS 516	Clinical Removable Prosthodontics III	1	2	3	3	PROS 426
PROS 517	Clinical Fixed Prosthodontics III	1	2	3	3	PROS 427
REST 518	Clinical Operative Dentistry III	1	2	2	3	REST 428
REST 519	Clinical Endodontics III	1	2	2	3	REST 429
FEC 00X	Elective Course	1	0	1	1	---
<b>Total</b>	<b>10</b>	<b>10</b>	<b>10</b>	<b>20</b>	<b>26</b>	

\* BLS = Basic Life Support

Level 5:
Semester (2)

Course Code	Course Title	D	P	CrH	COH	Prerequisite Course(s)
OMFS 521	Oral and Maxillofacial Surgery IV	2	2	3	4	OMFS 511
OPED 522	Clinical Orthodontics II	1	2	2	3	OPED 513
OPED 523	Clinical Pediatric and Community Dentistry II	1	2	2	3	OPED 514
PERI 524	Periodontology II	1	2	2	3	PERI 515
PERI 525	Overview of Dental Implants	1	0	1	1	GBDS 221
PROS 526	Clinical Removable Prosthodontics IV	1	2	2	3	PROS 516
PROS 527	Clinical Fixed Prosthodontics IV	1	2	2	3	PROS 517
REST 528	Clinical Operative Dentistry IV	1	4	3	5	REST 518
REST 529	Clinical Endodontics IV	1	2	2	3	REST 519
FEC 00X	Elective Course	1	0	1	1	---
<b>Total</b>	<b>10</b>	<b>11</b>	<b>9</b>	<b>20</b>	<b>29</b>	

\* Two (2) Practical Hours = one (1) Credit Hour

### A-Incomplete grade

a- A student may be assigned a grade of Incomplete "I" if he/she was doing satisfactory work, but for nonacademic reasons beyond his/her control and deemed acceptable by the instructor, was unable to meet the full requirements of the course. For so doing, the student has to submit a justified plea for the faculty dean.

b- Having his/her justified plea for a grade of "I" approved of, the student has to fill an application form of incomplete grade including all syllabus requirements and its final exam should precede the coming semester.

c- If a student passes a course's prerequisite with a grade of "I", the course's coordinator has to fill an application form to modify the course's grade.

d- If the student fails to fulfill the requirements of a course, of a grade of incomplete, before the time assigned for adding and dropping courses of the coming semester, the grade of incomplete would be a failing grade "F".

e- Students who fail periodical or midterm exams of a given course or whose absence rate exceeds 25% are not allowed to have a grade of incomplete.

### **Enrollment Modification and Withdrawal**

a- A student is allowed (with the approval of his academic advisor) to modify courses enrollment and to 'drop' or 'add' or 'replace' throughout the first three weeks of the semester without affecting the academic load dictated by item 14 of the regulation.

b- According to his/her academic advisor's approval, a student is allowed to withdraw from any course within the maximum limit of eight weeks starting from the beginning of the semester without affecting the academic load dictated by item 14 of the regulation. Beside, the student's absence rate should not have exceeded the allowed limits before the withdrawal. This course is labeled in his academic file with the grade of withdrawal "w". In this case the student is not regarded as failed and the withdrawal is not counted in the GPA or the CGPA.

c- In case of the student's withdrawal after the withdrawal assigned time, he/she is regarded as failed in the course and he gets a grade of "F" and the grade is counted in calculating the average points of his semester and cumulative grade.

d- Withdrawal cases are judged by the committee of education and students affairs according to serious excuses and the faculty's council gives the decision in a way that guarantee not to affect the academic load dictated by item 14 of the regulation.

e- Once the faculty approves of the withdrawal, the student gets a grade of "W" and such courses are not considered in calculating the GPA or the CGPA. And the student has to re-enroll in the courses he withdraws from in a later semester as he is allowed to study it and to attend the exam.

f- These items related to the modification of courses enrollment with 'add or 'drop' or withdrawal methods are not applicable to the courses studied in the summer semester.

### **Absence and Attendance Code**

a- The student must attend all the courses he/she enrolls in.

b- The student's attendance rate of lectures and practical classes should not be less than 75% of the total number of the teaching hours of any course. If a student's absence is more than 25% with no excuses accepted by the committee of teaching and students affairs and the faculty's council, the faculty's council is liable to prevent the student from attending the final exam. In this case the course's professor should necessarily inform the

scientific department that sends three consequent notices to the student according to the decision taken by the faculty council.

- c- The student is regarded failed in the courses he is deprived of attending their final exams due to exceeding the allowed percentage of absence. In this case he gets a grade of 'F' that is considered in the calculation of his/her average CGPA.

If the student's absence has a reasonable excuse accepted by the committee of teaching and students affairs and that is approved of by the faculty council, he/she is considered as absent with an accepted excuse. This is registered in his academic file as a withdrawal 'W' and is not counted in the average of CGPA. The student has to re-enroll in the courses he withdraws from in a later semester.

### **ACADEMIC WARNING AND PROBATION:**

- The education and student affairs commit follow up the students according to academic advisor's report.
- A student who got GPA less than (2) will be supervised, warning the first, warning letter and has less courses in the following semester.

### **GENERAL RULES:**

- Rules of the University's law and executive guide are applied.
- The board of the University is the concerned part in clarifying the articles of this guide.
- Each student should be notified by this guide once enrolls and he/she has no right to claim that he/she wasn't notified by its rules or any other issued publications from the university.
- the enrolled Students at HUE is adhered to the Rules of the Faculty of Dentistry in Regard of behavior, conduct and academic rules, students also adhere to discipline rules Published in universities laws (no.42 for the year 1972)

### **TRANSITIONAL RULES:**

- All rules are applied starting from the next year of the ministerial decision approval.
- Any modification will be applied on the fresh students starting from the next semester after modification.



### Students ACTIVITIES:

- The university's Role is not only a scientific one, but it exceeds to play major role in all the activities that can support the student during his study. This will be done through presenting variable program which prepare the student to face life responsibilities after graduation. Students are shared with these program reflect interaction among faculty, society and environment. This in turn will make the faculty a source of spreading, cultural, social, religious and scientific ideas.

- Activities included:

- 1- Social activities, trips and camps.
- 2- Arts Activity.
- 3- Cultural Activity.
- 4- Sports.
- 5- Students Families.
- 6- Scouts and Public Service.
- 7- Science Club.

### Sports Facilities

"A healthy mind can be found in a healthy body", a conventional saying. It is by far a truth that cannot be denied. As we strongly believe in the importance of sports for the well-being of the human body we urge our students to involve a sport activity in their everyday life. The benefits of sports are countless stating from staying fit till positively influencing your everyday production and lifting your spirit and enthusiasm.

HUE also coordinates sport competitions between the students and the professors. This reinforces the relationships between the students and their professors as well as diversifies this relationship to avoid having only educational interaction between them.

### Hostel:

- HUE Hostel is considered one of the most important activities of student care. The hostel will provide safe life for all students who are non-residence. this will create a calm climate for both students and their parents. Thus, the hostel is very well prepared and organized place in order to grasp all HUE'S students.

### Students support Office:

- SSO provides Student Care in Social and Physiological Fields especially for talented and excellent students as well as for those who have academic problems.

### Transportation:

- HUE provides transportation from and to the university. All Buses are well prepared and having ACS in order to make students feeling comfortable during their way from their cities till they reach the University; Supervisors are existing in Buses to ensuring the student's safety.

### Food Court:

- HUE provides variety of foods and beverages for its students; all meals are healthy and well packed to ensure clean and healthy food for its students.

### Photo copy centre:

- HUE has a Photo copying centre which is available during the whole studying year, the center is under the supervisors of the University's management.

### Security:

- Security is regarded as one of the most important and vital department at the University, HUE provide a large number from Well Trained Securities in order to keep students safety and creates a relieved environmental both inside and outside University's premises.

### HUE Library

As one most advanced library, HUE library acquires, and promotes access to unique collections of valuable books and published articles around the world.

HUE library grants the university students' success to the biggest digital libraries around the world, that helps the university students accomplish their needs.

### Medical Center

HUE provides medical service for all HUE community members. The medical service is run by the University doctors and nurses. They provide urgent medical.

Treatment and advice during University hours. A specialized hospital is also under construction.

### Transportation Services:

HUE offers a unique service through its transportation fleet that covers Delta area and its suburbs. Believing in integrating high quality services whether on the administrative level or on the academic level, over than, 20 buses of different capacities tour Delta area to ensure safety and quality service to the HUE students. Call 01144455582 to know more about routes and meeting points.

### English Program:

Teaching the different English Courses, which are parts of the program of each of the Faculties of the University.

Intensive Courses in English Language with the main objective of improving the level of HUE Students in English to meet with the requirements of the language level at the HUE.

Conversational English (Learning English through conversation and listening activities). This course is offered to both the academic and administrative staff of HUE.